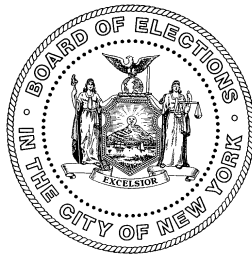


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ADMINISTRATIVE MANAGER

Important Change

Chapter 763 of the laws of 2021 changed the way that absentee, military and special ballots are handled by Boards of Elections.

Representatives of a candidate, political party, or independent body entitled to have watchers present at the polls may observe the review of ballot envelopes.

Poll watchers **cannot make any objections** that would cause a ballot to be set aside, preventing the opening of the absentee envelope.

Poll watchers **cannot** inspect the face of the ballot and **cannot** make any objections on the ballot itself.

NOTICE TO CANDIDATES

for the May 24, 2022 Special Election

DATED: May 9, 2022

Pursuant to the applicable provisions of the election law of the State of New York, the rules and regulations of the New York State Board of Elections and the rules, regulations, policies and procedures adopted by the Commissioners of Elections in the City of New York, please take notice that as a candidate, you or your representative designated in writing, have the opportunity to attend any or all activities described below.

See schedule A for location of all activities relating to any type of Absentee, Military, Special or Affidavit Ballots for your respective borough.

See schedule B for location of all activities relating to the Poll Site Voting System for your respective borough.

Both schedules can be found at the end of this document.

For the most up to date information or to confirm start dates and times, please visit our website at www.vote.nyc or contact the Chief Clerk or Deputy Chief Clerk of the respective boroughs.

Thank you in advance for your cooperation,

Board of Elections in the City of New York

Inspection of Poll Site Voting Systems & Sample Ballots

NYS Election Law §7-128(2)

Paper Ballots

You will have an opportunity to inspect the ballots to be used in the election.

This ballot inspection will take place at the Board's executive offices located at 42 Broadway, 7th floor, New York, NY 10004 in the Candidate Records Unit on **Friday, May 13, 2022** from 10:00 am to 3:00 pm.

Audio Ballots

The audio is used with the Ballot Marking Devices (BMDs) for use by voters, including those with disabilities, in each of the poll sites including early voting sites.

You will have an opportunity to review the recording of your name and either approve it or immediately request an alternate version.

This audio review will take place at the Board's executive offices located at 42 Broadway, 7th floor, New York, NY 10004 in the Candidate Records Unit on **Friday, May 13, 2022** from 10:00 am to 3:00 pm.

Post-Election Audit for Election Day and Early Voting

NYS Election Law §9-211 & NYCRR §6210.18

New York State election law requires an audit of voting machines used both on election day and early voting. The selection of scanners for this audit is done by random draw.

The random draw will be held on **Thursday, May 26, 2022 at 10:00am** at 42 Broadway, 6th floor, New York, NY 10004 and will be broadcast live on the Board's website at www.vote.nyc.

The audit will begin on the same day as the random draw, no earlier than 1:00 p.m. and will continue daily until completed. Please check our website at www.vote.nyc or check with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm start time of audit.

Scanners Used to Count Absentee Ballots Prior to Election Day (Audit)

NYS Election Law §9-211(2)

The scanner(s) will be audited from three percent of Election Districts within three days after any Election Day (Early Canvassed Ballots).

This audit will take place on **Thursday, May 26, 2022** no earlier than 1:00p.m. and will continue daily until completed. Please check our website at www.vote.nyc or with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm start time of audit.



Canvass and/or Re-canvass

NYS Election Law §9-208

The re-canvass of all voting machines, write-in votes or emergency ballots will begin on **Wednesday, May 25, 2022** no earlier than 10:00 am and continue daily until completed. Please check our website at www.vote.nyc or with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm start time of canvass/re-canvass.

The Board of Elections will have teams of bi-partisan staff conducting the canvass/re-canvass. You may appoint one watcher for each bi-partisan team.

Rolling Canvass of Absentee, Special and Military Ballots

NYS Election Law §9-209(1) (2)

The rolling canvass of absentee, special and military ballots will begin within 4 days of receipt. The canvass of these ballots will continue daily every Tuesday and Friday, no earlier than 10:00 am, until all ballots have been canvassed.

The canvass will begin on **Tuesday, May 10, 2022**, if ballots have been received. Please check our website at www.vote.nyc or with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm start date.

On or after Election Day, the canvass will be conducted within one day of receipt of a ballot or cures and will continue daily until completed.

Scanning of Canvassed Ballots Prior to Election Day

NYS Election Law §9-209(6) (b)(c)

Ballots canvassed during this time period will be scanned on **Friday, May 13, 2022** no earlier than 10:00am.

Absentee ballots received after this date will continue to be canvassed daily on Tuesdays and Fridays, and those ballots will be scanned after the close of polls on the last day of early voting.

Please check our website at www.vote.nyc or with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm scan date and time.

Scanning of Canvassed Ballots Post Election Day

NYS Election Law §9-209(6)(b)(iii)

Please check our website at www.vote.nyc or with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm the date and time of the scanning of ballots canvassed after Election Day.



Review Invalid Absentee, Military, Special, Undeliverable & Defects Not Cured Timely

NYS Election Law §9-209(8)(a)

Within four business days after Election Day, the Board will review the Absentee, Military and Special Ballots found to be invalid, undeliverable or containing defects that have not been timely cured.

This review will take place on **Tuesday, May 31, 2022** no earlier than 10:00 am and continue daily until completed. Please check our website at www.vote.nyc or with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm start time.

Canvass and Casting of Affidavits

NYS Election Law §9-209(7)(a)

The county will canvass the Affidavits four business days after election day.

This canvass will take place on **Tuesday, May 31, 2022** no earlier than 10:00 am and continue daily until completed. Please check our website at www.vote.nyc or with the respective Borough Chief Clerk or Deputy Chief Clerk to confirm start time.

Scanners Used to Count Absentee and Affidavit Ballots Post Election Day (Audit)

The drawing and Audit of the Central Ballot Scanners used to canvass ballots after the Election will not commence until after the completion of the Canvass for Absentee, Military, Special and Affidavit ballots. Please check the Board's website at www.vote.nyc or with the respective Borough Chief Clerk/Deputy Chief Clerk to confirm the date and time for the random draw.



<p align="center"><u>SCHEDULE A</u> Absentee & other paper ballot canvass locations</p>	<p align="center"><u>SCHEDULE B</u> Election day ballot canvass locations</p>
<p>Brooklyn 5112 Second Avenue Brooklyn, NY 11232</p> <p align="center">718-492-2607</p> <p><i>Raymond Riley, Chief Clerk</i> <i>Daniel Ortiz, Deputy Chief Clerk</i></p>	<p align="center">5112 Second Avenue Brooklyn, NY 11232</p> <p align="center">718-492-2607</p>

